



THE DAILY BREAD BAKERY & CAFÉ

11719 Manchester Rd, Des Peres, MO 63131 (314) 909-0010 Fax (314) 909-6606

Application for Employment

ABOUT YOU

Last Name, First Name _____

Have you ever worked or attended school under a different name? _____ If so, what name? _____

Are you 16 years of age or older? _____

Social Security No: _____ - _____ - _____ Home Phone _____ Cell Number _____

Current Address _____ City _____ State _____ Zip _____

How were you referred to us? (Advertising, Friend, Search Firm etc) _____

Have you been previously employed by us? If yes, state dates employed and location. _____

Have you ever been convicted with or without trial of, pleaded guilty or not contest to, or otherwise been found to have committed an offense against the law or are you now under any charges for any offenses against the law? (You may omit traffic violations for which you paid \$100 or less.)* _____ YES _____ NO

Can you submit verification of your identity and of your legal right to work in the United States? * _____ YES _____ NO

Position Applied for _____ Date available to start work _____

Minimum acceptable wage or salary _____

Are you capable of performing, in a safe and effective manner, the duties and responsibilities as indicated on the job description of any position for which you are making an application? _____ YES _____ NO

Do you have restrictions on travel? If yes, please explain . _____ YES _____ NO

Apart from absences for religious observances you will be available for work as follows: (Check as many as apply)

- Full Time
- Part Time
- Temporary
- Summer work
- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday
- Sunday

When are you available to start work? _____

EDUCATION

High School(s) Attended _____ Address _____

Dates* _____ Did you graduate? _____ YES _____ NO _____ GED

College(s) Attended _____ Address _____

Dates* _____ Major _____ Degree _____

*Company is an Equal Opportunity Employer. Company will not limit or exclude any applicant from consideration for employment because of his or her race, color, religion, age sex, national origin, disability, or other factor protected by law

U.S. MILITARY SERVICE

Date of Service _____ Were you discharged? If yes, date _____ YES _____ NO _____ Date _____

Highest rank held _____ Current Status* _____ National Guard _____ Reserve _____ Other _____

Describe duties performed _____

SKILLS

List all certifications and licenses you have obtained _____

List all of the software applications in which you are proficient _____

List all office machines you can operate _____

EMERGENCY INFORMATION

List names of any relatives working for us, your relationship, and their location.

In case of emergency, please notify:

Name _____ Phone _____ Relation _____

Address _____

EMPLOYMENT HISTORY

In consecutive reverse order, starting with your present or most recent position, list all place of employment and the name you worked under if different from the name you are currently using. For periods of employment include the Name of Company, Title, Address and Dates of Employment. If more space is needed, use an additional sheet of paper.

1. Name of Present or most Recent Employer _____ Full time

Your position/Title _____ Part time

Street address _____ Phone No. _____

City/County _____ State _____ Zip Code _____

Supervisor's Name, Title and Phone No. _____

Date Employed FROM -Mo./Yr. _____ TO-Mo./Yr. _____

Starting Salary _____ Ending Salary _____

Describe your duties _____

Did you quit? _____ YES _____ NO If so, please explain. _____

Were you discharged? _____ YES _____ NO If so, what reasons were you given? _____

2. Name of Present or most Recent Employer _____ Full time

Your position/Title _____ Part time

Street address _____ Phone No. _____

City/County _____ State _____ Zip Code _____

Supervisor's Name, Title and Phone No. _____

Date Employed FROM -Mo./Yr. _____ TO-Mo./Yr. _____

Starting Salary _____ Ending Salary _____

Describe your duties _____

Did you quit? _____ YES _____ NO If so, please explain. _____

Were you discharged? _____ YES _____ NO If so, what reasons were you given? _____

3. Name of Present or most Recent Employer _____ Full time

Your position/Title _____ Part time

Street address _____ Phone No. _____

City/County _____ State _____ Zip Code _____

Supervisor's Name, Title and Phone No. _____

Date Employed FROM -Mo./Yr. _____ TO-Mo./Yr. _____

Starting Salary _____ Ending Salary _____

Describe your duties _____

Did you quit? _____ YES _____ NO If so, please explain. _____

Were you discharged? _____ YES _____ NO If so, what reasons were you given? _____

May we contact the employers listed above? _____ YES _____ NO

If "NO", indicate those you do not wish us to contact and explain why. _____

Account for all periods of time not covered under Employment History since you finished high school, including all periods of unemployment, part-time employment or self-employment. For periods of employment include Name of Company, Title, Address, and Dates of Employment. If more space is needed, use an additional sheet of paper.

REFERENCES

List at least two professionals and one other person not related to you, whom we may contact immediately, have known you for at least two years, and are familiar with your character and qualifications. Do not list supervisors name in you Employment History.

1. Name of Professional Reference _____ Business/Occupation _____

How long has he/she known you? _____ How does he/she know you? _____

Best time to call _____ Day Phone _____ Evening Phone _____

2. Name of Professional Reference _____ Business/Occupation _____

How long has he/she known you? _____ How does he/she know you? _____

Best time to call _____ Day Phone _____ Evening Phone _____

3. . Name of Professional Reference _____ Business/Occupation _____

How long has he/she known you? _____ How does he/she know you? _____

Best time to call _____ Day Phone _____ Evening Phone _____

OTHER COMMENTS

Why would you be a good choice for this position?

STATEMENT

Read carefully before signing.

I hereby affirm that the information provided on this application (and accompanying resume, if any) is true and accurate to the best of my knowledge. I understand and agree that any misrepresentation or omissions of fact in the application (or accompanying resume) may result in the rejection of my application or my immediate dismissal. I authorize all individuals connected therewith, to provide

The Daily Bread with any relevant information that may be required to arrive at an employment decision. I hereby release them, including The Daily Bread and their officers, agents, and employees, from all liability for any damage whatsoever for issuing same.

If employed by The Daily Bread I understand that such employment is at will and that either The Daily Bread or I may terminate the employment relationship for any reason at any time.

Print Applicant's
Name _____

Applicant's
Signature _____

Date _____